

**WASHTENAW COUNTY BOARD OF COUNTY ROAD COMMISSIONERS  
VIRTUAL WORKING SESSION MINUTES OF  
August 17, 2021**

**Present:** Road Commissioners Barbara Fuller – Chair, Rodrick Green – Vice Chair, Douglas Fuller, Jo Ann McCollum

**Board Absent:** Gloria Llamas

**Staff Present:** D. Ackerman, A. Berkholz, D. Busse, J. Harmon, E. Kizer, M. Livsey, M. MacDonell, N. Murphy, N. Peterson, C. Quinter, B. Schlack, S. Siddall, A. Squire, E. Stewart

**Roll Call of Attendance:**

Barbara Fuller, Chair – remote from Scio Township, Washtenaw County, Michigan  
Rodrick Green, Vice Chair – remote from Superior Township, Washtenaw County, Michigan  
Douglas Fuller, Member – remote from Scio Township, Washtenaw County, Michigan  
Gloria Llamas, Member – absent  
Jo Ann McCollum, Member – remote from Ypsilanti Township, Washtenaw County, Michigan  
Sheryl Siddall, Managing Director  
Matt MacDonell, Director of Engineering/County Highway Engineer  
Jim Harmon, Director of Operations  
Dan Ackerman, Director of Finance & IT

**PUBLIC PARTICIPATION**

No public comment.

**Equipment and Facilities Update**

Jim Harmon presented a PowerPoint slideshow update on WCRC's equipment. The equipment is essential to fulfilling WCRC's statutory mission and maintaining the road system. WCRC relies heavily on reliable equipment that is fully functional and able to perform a variety of tasks. Jim gave an overview of the equipment, their features, and their replacement schedules. He also went through his recommendation and provided an overview of the proposed purchase authorizations. The proposed budget for 2022 identified and projected \$4 million in capital expenditures for the years 2022 & 2023. Jim stated that there are a lot of moving parts in the budget, but staff continues to develop a plan based off that amount.

Jim Harmon also presented a PowerPoint slideshow update on WCRC's facilities. Jim gave an overview of the maintenance districts, areas of responsibility, and the upgrades needed to the different yards. The salt dome at the main yard was constructed in 1981 and is past its service life. Jim reviewed a visual structure assessment done by Dome Technology in 2018. The main yard phase 1 plan was also reviewed, and a concept was presented to the Board regarding the design and construction of a new salt storage building at the main yard in 2022 or 2023.

## **10 MINUTE BREAK**

### **Asset Management Plan**

Matt MacDonell presented a PowerPoint slideshow on WCRC's draft Asset Management Plan. WCRC is required by the State of Michigan to submit a plan no later than October 1, 2021. The Asset Management Plan includes our paved roads, bridges, traffic signals and stormwater system. Matt MacDonell presented where we are today with the plan and explained WCRC's strategy and focus on extending the service life of the roads, bridges, traffic signals and stormwater system in the county.

The Asset Management Plan goals are to improve or maintain current condition ratings. Matt explained that maintenance, staffing (payroll and long-term commitments), facilities and equipment are important factors to balance when planning our approach to improving road condition ratings. WCRC's primary funding sources include the Michigan Transportation Fund, federal aid, federal & state grants, township partners and the county millage.

Next, staff will request the Board to approve the plan in September. If the plan is approved, it will be submitted to TAMC on or before October 1.

### **Proposal to Move the October 5<sup>th</sup> Board Meeting to October 6<sup>th</sup>**

The Board discussed possibly moving the October 5 Board Meeting to October 6 due to the CRA Commissioners Seminar. This topic will be brought up again at the September 7 board meeting.

## **ADJOURNMENT**

D. Fuller moved; J. McCollum seconded to adjourn the August 17, 2021, Working Session at 11:29 a.m.

#### Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, J. McCollum

NAYS: None

ABSENT: G. Llamas

ABSTAIN: None

Motion Carried.

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Barbara Ryan Fuller, Chair  
Washtenaw County Board of Road Commissioners

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Sheryl Soderholm Siddall, Deputy Clerk  
Washtenaw County Board of Road Commissioners