

**WASHTENAW COUNTY BOARD OF COUNTY ROAD COMMISSIONERS  
VIRTUAL WORKING SESSION MINUTES OF  
July 20, 2021**

- Present:** Road Commissioners Barbara Fuller – Chair, Rodrick Green – Vice Chair, Douglas Fuller, Gloria Llamas, Jo Ann McCollum
- Staff Present:** D. Ackerman, J. Harmon, E. Kizer, M. MacDonell, N. Peterson, C. Quinter, S. Siddall, E. Stewart
- Others Present:** C. Sanders – County Commissioner

Roll Call of Attendance:

Barbara Fuller, Chair – remote from Scio Township, Washtenaw County, Michigan  
Rodrick Green, Vice Chair – remote from Superior Township, Washtenaw County, Michigan  
Douglas Fuller, Member – remote from Scio Township, Washtenaw County, Michigan  
Gloria Llamas, Member – remote from Pittsfield Township, Washtenaw County, Michigan  
Jo Ann McCollum, Member – remote from Ypsilanti Township, Washtenaw County, Michigan  
Sheryl Siddall, Managing Director  
Matt MacDonell, Director of Engineering/County Highway Engineer  
Jim Harmon, Director of Operations  
Dan Ackerman, Director of Finance & IT

**PUBLIC PARTICIPATION**

No public comment.

**2021 SECOND QUARTER BUDGET REVIEW**

Dan Ackerman presented a PowerPoint presentation of the 2021 Second Quarter Budget Review.

COVID-19 appears to have had a minimal impact on 2021 revenue from the Michigan Transportation Fund (MTF). Dan expects the MTF budget projection to be back to normal levels and has recommended a ~\$750,000 increase in MTF as part of the second quarter budget. Dan complimented Jim on his success with the township agreement program. In second quarter, there was a decrease in the federal aid budget due to two non-motorized projects that have been delayed until 2022. Dan mentioned there will also be a decrease for various non-federal aid road projects because they have been moved to the 2022 construction year.

Overall, we have a healthy fund balance and a projected fund balance of 20% of expenditures at the end of 2021, which is right where we would like to be.

Dan also discussed overall budget projections for 2022 and 2023. Right now, \$5.4 million in deficit spending is projected for 2022 and \$4.7 million in deficit spending for 2023. When developing budget projections, we look at MTF assumptions from MDOT, capital road equipment, inflationary factors and include all pension and other post-employment benefits (OPEB) obligations. We will continue to revisit and refine the budget, as needed. Dan thanked staff for cooperation on budget preparation.

The recommended 2021 budget adjustments will be brought to the Board for approval at the next board meeting on August 3, 2021.

## **ADJOURNMENT**

G. Llamas moved; J. McCollum seconded to adjourn the July 20, 2021, Working Session at 9.54 a.m.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

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Barbara Ryan Fuller, Chair  
Washtenaw County Board of County Road Commissioners

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Sheryl Soderholm Siddall, Deputy Clerk  
Washtenaw County Board of County Road Commissioners