

Washtenaw County Board of County Road Commissioners

555 North Zeeb Road, Ann Arbor, MI 48103

Virtual Board Meeting Minutes of August 3rd, 2021

Board Present: Road Commissioners Barbara Fuller – Chair, Rodrick Green – Vice Chair, Douglas Fuller, Gloria Llamas, Jo Ann McCollum

Staff Present: D. Ackerman, D. Blumenauer, District 4 Crew, J. Harmon, K. Harris, E. Kizer, T. Lobbestael, M. MacDonell, N. Peterson, C. Quinter, S. Siddall, E. Stewart, J. Summerhill

Others Present: P. Boyd, T. Johnson, R. Pattison, C. Swenson

The meeting was called to order at 1:01 p.m. by Barbara Fuller, Chair.

Roll Call of Attendance:

Barbara Fuller, Chair – remote from Scio Township, Washtenaw County, Michigan
Rodrick Green, Vice Chair – remote from Scio Township, Washtenaw County, Michigan
Douglas Fuller, Member – remote from Scio Township, Washtenaw County, Michigan
Gloria Llamas, Member – remote from Scio Township, Washtenaw County, Michigan.
Jo Ann McCollum, Member – remote from Ypsilanti Township, Washtenaw County, Michigan
Sheryl Siddall, Managing Director
Matt MacDonell, Director of Engineering/County Highway Engineer
Jim Harmon, Director of Operations
Dan Ackerman, Director of Finance & IT

MOMENT OF SILENCE

Chair Fuller asked that we observe a moment of silence out of respect for those 613,000 Americans, including nearly 21,173 Michiganders, who have perished because of the COVID-19 virus and now the Delta variant.

APPROVAL OF AGENDA

RC21-321 J. McCollum moved; G. Llamas seconded to approve the agenda as presented.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

ACCEPTANCE OF MINUTES

RC21-322 G. Llamas moved; D. Fuller seconded to approve the Board Meeting Minutes of July 20, 2021 as presented.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

RC21-323 R. Green moved; J. McCollum seconded to approve the Working Session Minutes of July 20, 2021 as presented.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

25 YEAR ANNIVERSARY RECOGNITION – DANIEL BLUMENAUER

The Board recognized Daniel Blumenauer for his 25 Years of Service. Washtenaw County Road Commission realizes that their employees are their greatest asset and were delighted to honor Daniel Blumenauer's dedicated service and commitment to the organization. Dan's career at the Road Commission has been spent as a heavy truck driver for District 4. Dan exhibits significant knowledge, dependability and a commitment to the area and people WCRC serves. Dan is a valued member of the team, and his ongoing contributions are vital in aiding to WCRC's success in meeting their stated Mission, Vision and Guiding Principles.

In appreciation for his 25 Years of Service as a heavy truck driver, WCRC presented Dan a gift to say thank you for his hard work and dedication.

The Board members and staff expressed their personal appreciation to Dan for all that he has done over the past 25 years.

PUBLIC COMMENT

No comment.

WRITTEN COMMUNICATIONS

Preventative Maintenance – Fog Seal

- [Milkey Rd, Moon Rd, Mooreville Rd, Platt Rd, Saline-Milan Rd, Willis Rd](#) (Augusta, York Township)
- [Milkey Rd, Mooreville Rd, Saline-Milan Rd, Willow Rd](#) (Augusta, York Township)
- [Moon Rd, Platt Rd, Willis Rd, Whittaker Rd, Saline-Milan Rd, Willow Rd](#) (Augusta, York Township)
- [Stony Creek Rd, Willis Rd, Whittaker Rd, Willow Rd](#) (Augusta, York, Ypsilanti Township)
- [Crane Rd, Stony Creek Rd, Willis Rd, Whittaker Rd](#) (Augusta, Pittsfield, York, Ypsilanti Township)
- [Textile Rd, Willis Rd, Crane Rd](#) (Pittsfield, York Township)
- [McGregor Rd, Ridge Rd](#) (Superior, Ypsilanti Township)
- [Prospect Rd, Dixboro Rd, Ridge Rd](#) (Ann Arbor, Northfield, Salem, Superior Township)

Public Meeting Notice

- [US-12 & M-17 Improvements Project](#) (Ypsilanti Township)

Road Reopened

- [Bridge Rd](#) (Ypsilanti Township)
- [Pleasant Lake Rd](#) (Lodi Township)

Trucking Restriction

- [Parker Rd, Scio Church Rd](#) (Freedom, Lodi, Scio Township)

Weight Restrictions

- [Ford Rd](#) (Superior Township)

COMMISSIONER AND STAFF FOLLOW-UP TO PUBLIC COMMENT

No public comment.

CONSENT AGENDA

RC21-324 D. Fuller moved; J. McCollum seconded to approve the consent agenda as presented.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

2020 Seasonal Requirements Liquid Asphalt Bid Extension

RC21-325 D. Fuller moved; J. McCollum seconded; that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board approves the option of extending the bid for liquid asphalt as submitted by Asphalt Materials, Inc., 940 N. Wynn Road, Oregon, OH 43616.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

2021 MERS Retirement Conference Delegates

RC21-326 D. Fuller moved; J. McCollum seconded; that the Board hereby approves the election of Paul Robinson and Paul Schneider as the Employee Delegates and Will Harris and Mark Fenelon as the Employee Delegate Alternates; and appoints Chris Quinter as the Officer Delegate and Brent Schlack as the Officer Delegate Alternate, to attend the MERS Annual Retirement Conference to be held on October 7-8, 2021, in Grand Rapids, Michigan.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

2021 Overband Crack Filling Bid Extension

RC21-327 D. Fuller moved; J. McCollum seconded; that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board approves the option of extending the bid for overband crack filling as submitted by National Highway Maintenance, PO Box 5315, Akron, OH 44334.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Local Road Storm Water Program – Request for American Rescue Plan Funds

RC21-328 D. Fuller moved; J. McCollum seconded;

WHEREAS, Michigan’s storm sewer infrastructure, including culverts and storm sewer, is in poor condition after decades of underinvestment resulting in many closed and weight-restricted structures; and

WHEREAS, closed and weight-restricted structures create safety issues for emergency services and logistical impacts for school buses, commercial vehicles, and agricultural equipment, impacting thousands of residents each day; and

WHEREAS, funding restrictions on local roads create additional challenges for storm water repairs and replacements on the local road system; and

WHEREAS, Washtenaw County will be receiving approximately \$71 million in American Rescue Plan funds; and

WHEREAS, the Washtenaw County Road Commission is not a recipient of American Rescue Plan funds; and

THEREFORE BE IT RESOLVED that the Washtenaw County Board of County Road Commissioners hereby requests that the Washtenaw County Board of Commissioners invest \$2.5 million of American Rescue Plan funds into a local road storm water program.

BE IT FURTHER RESOLVED that this local road storm water program will allow for more direct routing of essential services such as emergency services and school buses, especially in rural parts of the county.

BE IT FURTHER RESOLVED that this local road storm water program will help residents travel more efficiently to and from their homes and businesses thereby reducing fuel/energy consumption and vehicle emissions.

BE IT FURTHER RESOLVED that this local road storm water program will reduce the likelihood and frequency of flooding due to undersized and failing storm water systems impacted by the effects of climate change.

BE IT FURTHER RESOLVED that this local road storm water program will support local businesses, including agriculture, by improving access to markets.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Payroll & Bills for July 21, 2021

RC21-329 D. Fuller moved; J. McCollum seconded; that the Board hereby approves Voucher 10464 totaling \$297,576.74 for payroll of July 21, 2021, and Voucher 10465 totaling \$2,067,645.62 payment of bills for July 21, 2021.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

ACTION ITEM

2021 Second Quarter Budget Amendments

RC21-330 J. McCollum moved; D. Fuller seconded; that upon the recommendation of the Director of Finance and IT and the concurrence of the Managing Director, the Board hereby approves the 2021 Second Quarter Budget amendments as presented.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

County Road Association Self Insurance Fund (CRASIF) Board of Trustees Ballot – 2021

RC21-331 D. Fuller moved; J. McCollum seconded; that the Board hereby votes for Jesse Campbell from Alcona CRC and Lisa Kleeman from Emmet CRC to serve as the Northern Michigan Association of Road Commissions region positions, and Bobbie Livermore from Chippewa CRC to serve as the Upper Peninsula Road Builders Association region position, and Darrell Cass from Menominee CRC, Ken Hulka from Muskegon CRC and Rod Green from Washtenaw CRC to serve as the At-Large positions on the County Road Association Self Insurance Fund Board of Trustees.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORTS

No report.

ROAD COMMISSIONER REPORTS

Commissioner Barb Fuller

- 7/22 Commissioner Fuller attended a Townhall Meeting in Freedom Township. County Commissioner Beeman hosted, and the meeting focused on how the county might allocate its American Rescue Plan (ARP) funds. One of the proposals submitted involved a local road drainage program. Commissioner Fuller will discuss the local road drainage program at the Board of County Commissioners - Ways and Means Committee meeting on August 4th.
- 8/2 Attended the CRA Southeast Council Meeting. Commissioner Fuller wanted to extend her gratitude to staff for a well-executed event.

Commissioner Doug Fuller

- 7/21 Attended the Commissioner Committee of CRA.
Met with the Executive Committee of the Roads+ political action committee to discuss fund raising and disbursements to members of the State Legislature.
- 7/22 Attended the Annual MCRCSIP Meeting. The meeting was a success, not surprisingly. It was a pleasure for me to be joined by Commissioner Rod Green. As you will recall, we just had an election for some members of the Board of Directors Pool; I am pleased to report that the incumbent Board members were all re-elected. The Board of Directors had a second meeting after the annual meeting, which is always done to elect new officials of the Board for the coming year, our Chair, Lester Livermore of Mackinac County was re-elected to serve another year in that capacity. The Board elected Brett Laughlin in Ottawa County as Vice Chair.
- 7/25 Over the past few weeks, Commissioner Fuller has visited the Dennison Road Bridge project. He is impressed with the progress being made, and the neat, orderly appearance of the job site.
- 7/26 Commissioner Fuller continues to drive through fog seal projects. In addition, Grove Road has been improving, and Commissioner Fuller continues to keep a close eye on the progress being made. Mr. Berkholz assures that we have experienced no negative results recently.
- 7/27 Commissioner Fuller along with Mr. Murphy visited the Mast Road bridge project.
- 8/2 Commissioner Fuller thanked everyone for attending the CRA Southeast Council Meeting.
Commissioner Fuller urged all commissioners to become members of Roads+.

Commissioner Rod Green

7/22 Attended the Annual MCRCSIP Meeting. The meeting was a success; and Rod looks forward to future events.

Commissioner Gloria Llamas

7/28 Participated in the Wednesday Chat Session.

8/2 Attended the CRA Southeast Council Meeting.

Commissioner Jo Ann McCollum

7/13 Attended the Washtenaw County Park and Recreation Working Session. There was discussion about awarding the Chelsea B2B segment construction contract. It was recommended that the Washtenaw County Parks and Recreation Commission award the contract for RFP 8121 to Erie Construction in the amount of \$1,457,335 and authorize a 10% contingency for the project of \$145,733.

7/21 Participated in the Wednesday Chat Session.

7/22 Attended the US-12 & M-17 Virtual Public Meeting.

8/2 Attended the CRA Southeast Council Meeting.

MANAGING DIRECTOR'S REPORT

Sheryl Siddall, Managing Director

- Sheryl thanked staff and commissioners for their time recognizing John Posegay's retirement.
- Sheryl wanted to thank everyone for attending the CRA Southeast Council Meeting. The meeting was educational and informative. Sheryl encouraged commissioners to let us know if further explanation was needed on any of the topics discussed. We are beginning to look at 2022 Working Sessions topics, and we can certainly add those topics to the schedule.
- Sheryl stated that we have been working closely with Evan Pratt, the Washtenaw County Water Resources Commissioner on the local road drainage program. Sheryl thanked the commissioners for passing the consent resolution. We have been working with Evan Pratt and his office on developing talking points and reaching out to township supervisors. The overall ask for the American Rescue Plan (ARP) funds right now is \$2.5 million and could go a long way on addressing needs throughout the county.

DIRECTORS' REPORT

ENGINEERING REPORT – Matt MacDonell, Director of Engineering/County Highway Engineer

- Matt thanked Commissioner Barb Fuller for the compliments on the Pleasant Lake Rd & Zeeb Rd intersection project. The contractor is proceeding on Zeeb Rd to the north and hopes to get to Ellsworth Rd with pavement.
- Mast Rd bridge project is underway. We are making repairs on the northern pier of the bridge and doing some rehabilitation work. Matt stated that the Geddes Rd bridge project will begin Monday.
- Our contractor for the Wagner Rd project has implemented a closure for a culvert replacement. Shortly, they will be moving down to Wagner Rd & Waters Rd intersection for the installation of a left-turn lane and flashing beacon.
- Matt stated that Plymouth Rd between M-153 to Curtis Rd in Superior Township is scheduled for resurfacing. The resurfacing will begin sometime this week, weather depending.
- The Whittaker Rd paving project was completed.
- Carpenter Rd & Bemis Rd intersection paving was completed. We are waiting on DTE to install light poles, but we continue to do underground work to prepare for the signal project.

OPERATIONS REPORT – Jim Harmon, Director of Operations

- Jim stated that the last two weeks have been productive and there has been a considerable amount of work completed.
- Operations is coordinating the planned seal coat project on Wagner Rd with other work planned by our Engineering Department. Fog seal operations will hopefully be completed by the end of this week. Jim stated he is proud of the outcome.
- Limestone and gravel resurfacing is ongoing. In District 3, Paul Schneider and his crew have been resurfacing local gravel roads and are making progress with our township agreement.
- Despite the recent rain, the asphalt resurfacing program has started again in Ashford Village in Pittsfield Township. Jim stated we are gearing up for the county millage funded portion of Packard Rd and we will continue to work with the Engineering Department to complete the project.
- Jim stated we have received good news regarding salt deliveries. Our bulk salt order was placed back in February for this upcoming winter and that was part of the State of Michigan's Bulk Purchasing Program (MiDEAL). The prices we just received for the upcoming winter season are very favorable.

FINANCE & IT REPORT – Dan Ackerman, Director of Finance & IT

FINANCE REPORT

- Dan appreciates the approval of the 2021 Second Quarter Budget Amendments.
- June 2021 Michigan Transportation Funds increased 15% from June 2020. The State of Michigan has revisited their MTF estimates, and there are no changes.
- Finance Staff is beginning to work on second township billings. Jim and his team have worked hard getting township programs in place. All the townships except for one have paid their first township billings. Overall, a great turnaround.

IT REPORT

- Chris and Emily have been researching software options that retain all forms of communications within WCRC. This software would allow WCRC to be more responsive and would comply to the Freedom of Information Act (FOIA) requests we receive.

ADJOURNMENT

RC21-332 D. Fuller moved; G. Llamas seconded to adjourn the August 3, 2021, meeting at 1:47 p.m.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Barbara Ryan Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____