

**Washtenaw County Board of County Road Commissioners**

555 North Zeeb Road, Ann Arbor, MI 48103

**Virtual Board Meeting Minutes of July 20, 2021**

Board Present: Road Commissioners Barbara Fuller – Chair, Rodrick Green – Vice Chair, Douglas Fuller, Gloria Llamas, Jo Ann McCollum

Staff Present: D. Ackerman, C. Brochue, J. Harmon, E. Kizer, M. MacDonell, N. Peterson, C. Quinter, S. Siddall, E. Stewart

Others Present: P. Boyd, D. Mallonen, R. P., C. Sanders – County Commissioner

The meeting was called to order at 1:01 p.m. by Barbara Fuller, Chair.

Roll Call of Attendance:

Barbara Fuller, Chair – remote from Scio Township, Washtenaw County, Michigan  
Rodrick Green, Vice Chair – remote from Superior Township, Washtenaw County, Michigan  
Douglas Fuller, Member – remote from Scio Township, Washtenaw County, Michigan  
Gloria Llamas, Member – remote from Pittsfield Township, Washtenaw County, Michigan  
Jo Ann McCollum, Member – remote from Ypsilanti Township, Washtenaw County, Michigan  
Sheryl Siddall, Managing Director  
Matt MacDonell, Director of Engineering/County Highway Engineer  
Jim Harmon, Director of Operations  
Dan Ackerman, Director of Finance & IT

**MOMENT OF SILENCE**

Chair Fuller asked that we observe a moment of silence out of respect for those who have perished because of the COVID-19 virus and the three new virus variants that have emerged.

**APPROVAL OF AGENDA**

RC21-312 J. McCollum moved; R. Green seconded to approve the agenda as presented.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

## ACCEPTANCE OF MINUTES

RC21-313 R. Green moved; G. Llamas seconded to approve the Board Meeting Minutes of July 6, 2021 as presented.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

RC21-314 D. Fuller moved; G. Llamas seconded to approve the Closed Session Minutes of July 6, 2021 as presented.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

## PUBLIC COMMENT

Ms. Mallonen in Augusta Township would like a review of Judd Rd and Hitchingham Rd.

## WRITTEN COMMUNICATIONS

### Bridge Replacement

- [Geddes Rd](#) (Superior Township)

### Preventative Maintenance – Fog Seal

- [Herman Rd, Austin Rd, Jordan Rd, Arkona Rd, Goodrich Rd, Hack Rd](#) (Manchester, Bridgewater, Saline Townships)
- [Austin Rd, Jordan Rd, Arkona Rd, Goodrich Rd, Hack Rd](#) (Bridgewater, Saline Townships)
- [Dennison Rd, Milkey Rd, Mooreville Rd, Ridge Rd, Saline-Milan Rd, Stony Creek Rd](#) (York Township)

### Road Closure

- [Huron River Dr](#) (Scio Township)

### Road Reopened

- [Liberty Rd](#) (Scio Township)

## **Road Resurfacing**

- [Jackson Rd](#) (Lima Township)
- [Brassow Rd](#) (Lodi Township)
- [Whittaker Rd](#) (Augusta Township)

## **Utility Relocation**

- [Wagner Rd](#) (Scio Township)

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## **COMMISSIONER AND STAFF FOLLOW-UP TO PUBLIC COMMENT**

Commissioner Fuller requested that Sheryl Siddall follow up with Ms. Mallonen on her Judd Road concerns.

## **CONSENT AGENDA**

RC21-315 D. Fuller moved; J. McCollum seconded to approve the consent agenda as presented.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

## **Payroll & Bills for July 7, 2021**

RC21-316 D. Fuller moved; J. McCollum seconded; that the Board hereby approves Voucher 10462 totaling \$324,768.51 for payroll of July 7, 2021, and Voucher 10463 totaling \$3,974,786.33 payment of bills for July 7, 2021.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

## **Prospect Road Pathway – Construction Engineering**

RC21-317 D. Fuller moved; J. McCollum seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to issue a purchase order to OHM Advisors for the construction engineering of the Prospect Road Pathway project at a cost not to exceed \$112,000.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

**ACTION ITEM**

**East Huron River Service Drive, East of Thornoaks Drive, Ann Arbor Township – Proposed Abandonment**

RC21-318 D. Fuller moved; J. McCollum seconded;

WHEREAS, this Board has received a petition from seven (7) freeholders of the Township of Ann Arbor, Washtenaw County, Michigan praying for the absolute abandonment and discontinuance of a portion of East Huron River Service Drive, lying east of Thornoaks Drive, being a part of the NW 1/4 of Section 36, Town 2 South, Range 6 East, Ann Arbor Township, Washtenaw County, Michigan described more particularly in Attachment “B” attached hereto and incorporated herein, and;

WHEREAS, it appears from viewing the premises and hearing the petitioners reasons, that it is in the best interest of the public that the portion of said Public Right of Way of the aforementioned East Huron River Service Drive, east of Thornoaks Drive be absolutely abandoned.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Road Commissioners of the County of Washtenaw, that the portion of the above-described Public Right of Way of East Huron River Service Drive, lying east of Thornoaks Drive, being under the jurisdiction of the Washtenaw County Road Commission is hereby absolutely abandoned and discontinued as Public Right of Way, excepting, and reserving an easement for utilities of record and/or use, as now occupying said right of way.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

**Liberty Road at Zeeb Road Intersection, Parcel 2, Scio Township – Right of Way Acquisition**

RC21-319 D. Fuller moved, G. Llamas seconded; that upon the recommendation of the County Highway Engineer/Director of Engineering and concurrence of the Managing Director, the Board hereby approves the acquisition of a 800 square foot or 0.018 acre public road easement, more particularly described in Attachment A, from the owners, Alan D. Roebuck and Cyrene Stowers-Roebuck, husband & wife, upon a parcel of property commonly known as 5520 W. Liberty Road, Scio Township, Michigan, and referred to as Tax Parcel Number H-08-28-400-007, in the amount of Two Thousand & NO/100 (\$2,000.00) Dollars.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

## **REPORTS**

### **COUNTY COMMISSIONER REPORTS**

No report.

### **ROAD COMMISSIONER REPORTS**

#### **Commissioner Barb Fuller**

Commissioner Fuller urges all commissioners to update software on laptops.

The CRA has announced the 2021 Commissioners Seminar in October. Compliments to Commissioner Fuller and the entire CRA Commissioners Committee for putting together a relevant and substantive program.

Commissioner Fuller wanted to express her appreciation to everyone who has been fully vaccinated. Nationally, 97% of the hospitalizations and 99% of the COVID deaths are among those who have not been vaccinated.

#### **Commissioner Doug Fuller**

No report.

#### **Commissioner Rod Green**

7/14 Participated in the Wednesday Chat Session.

Attended SEMCOG Member Meet-Up.

7/19 Joined Commissioner McCollum at the New West Willow Neighborhood Association Meeting.

#### **Commissioner Gloria Llamas**

Commissioner Llamas requested information on the US-23 project.

Commissioner Llamas reported beautiful results on Geddes Rd and Packard Rd.

#### **Commissioner Jo Ann McCollum**

7/12 Attended the Wiard Rd Virtual Public Meeting.

7/15 Viewed the Wiard Road Virtual Public Meeting with the New West Willow Neighborhood Board along with the West Willow Traffic Committee. Commissioner McCollum shared the link for the meeting on Nextdoor.com and the New West Willow Neighborhood Facebook page.

The US-12 & M-17 Virtual Meeting was shared to Nextdoor.com, Facebook and the New West Willow Neighborhood watch meeting announcements.

## **MANAGING DIRECTOR'S REPORT**

### **Sheryl Siddall, Managing Director**

- Sheryl stated that she has been working with Evan Pratt, the Washtenaw County Water Resources Commissioner on the possible use of American Rescue Plan (ARP) funds for a local road drainage program. We have completed a summary of the problem to share with county officials as they decide how to invest ARP funds. The County Board of Commissioners has released a potential list of priorities for the ARP funds, and we believe the drain problem is consistent with some of the priorities. The summary will be sent out to commissioners and township officials.

## **DIRECTORS' REPORT**

### **ENGINEERING REPORT – Matt MacDonell, Director of Engineering/County Highway Engineer**

- Whittaker Rd resurfacing will be completed sometime today, and shoulder and striping will be completed by the end of this week.
- Pleasant Lake Rd and Zeeb Rd intersection project will hopefully be completed by early next week. We are hoping the intersection opens, and the contractor will begin work north of the intersection shortly after.
- Bemis Rd and Carpenter Rd intersection is ongoing. Weather permitting, paving will begin sometime early next week.

### **OPERATIONS REPORT – Jim Harmon, Director of Operations**

- Jim has been working on a FEMA reimbursement request regarding the rain event on June 25.
- Jim wanted to highlight that paving operations have been disrupted due to recent storms and we hope to resume paving next week.
- Fog seal operations is ongoing. We anticipate 50% of the fog sealing will be completed by the end of this week. Rain delays have extended the fog sealing program by approximately two weeks.
- Operations is coordinating the planned seal coat project on Wagner Rd with other work planned by our Engineering Department.
- Local road program is ongoing. Districts are on their second application of dust control, and we continue to work on drainage improvements.

## **FINANCE & IT REPORT – Dan Ackerman, Director of Finance & IT**

### **FINANCE REPORT**

- 2021 Second Quarter Budget will be on the agenda at the next board meeting on August 3, 2021.
- The projected fund balance for the end of 2022 is 13% of expenditures, and the projected fund balance for the end of 2023 is 7% of expenditures.
- Finance staff are beginning to work on the second Township billings.

**IT REPORT**

- Dan noted that he is happy to see staff utilizing technology for in-person meetings.
- Cyber Security Training is due by August 2, 2021.

**ADJOURNMENT**

RC21-320 R. Green moved; G. Llamas seconded to adjourn the July 20, 2021, meeting at 1:48 p.m.

Roll Call Vote:

YEAS: B. Fuller, D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

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Barbara Ryan Fuller, Chair

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Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: \_\_\_\_\_