

Washtenaw County Board of County Road Commissioners

555 North Zeeb Road, Ann Arbor, MI 48103

Virtual Board Meeting Minutes of June 1, 2021

Board Present: Road Commissioners Rodrick Green – Vice Chair, Douglas Fuller, Gloria Llamas, Jo Ann McCollum

Board Absent: Barbara Fuller – Chair

Staff Present: D. Ackerman, C. Brochue, J. Harmon, E. Kizer, M. MacDonell, N. Peterson, C. Quinter, B. Schlack, S. Siddall, E. Stewart

Others Present: P. Boyd, T. Johnson, B. Muller, R. Patterson, C. Sanders – County Commissioner

The meeting was called to order at 1:01 p.m. by Rodrick Green, Vice Chair.

Roll Call of Attendance:

Barbara Fuller, Chair – absent

Rodrick Green, Vice Chair – remote from Superior Township, Washtenaw County, Michigan

Douglas Fuller, Member – remote from Scio Township, Washtenaw County, Michigan

Gloria Llamas, Member – remote from Pittsfield Township, Washtenaw County, Michigan

Jo Ann McCollum, Member – remote from Ypsilanti Township, Washtenaw County, Michigan

Sheryl Siddall, Managing Director

Matt MacDonell, Director of Engineering/County Highway Engineer

Jim Harmon, Director of Operations

Dan Ackerman, Director of Finance & IT

MOMENT OF SILENCE

Vice Chair Green asked that we observe a moment of silence to honor all those helping to battle the coronavirus and for those who have been killed by this terrible disease.

APPROVAL OF AGENDA

RC21-264 G. Llamas moved; D. Fuller seconded to approve the agenda as presented.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

ACCEPTANCE OF MINUTES

RC21-265 J. McCollum moved; G. Llamas seconded to approve the Board Meeting Minutes of May 18, 2021 as presented.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

RC21-266 G. Llamas moved; J. McCollum seconded to approve the Working Session Minutes of May 18, 2021 as presented.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

PUBLIC COMMENT

No comment.

WRITTEN COMMUNICATIONS

Preventative Maintenance – Chip Seal

- Thursday, May 13, 2021- Hack Road Between Britton Hwy and Goodrich Road, Goodrich Road between Hack Road and Arkona Road, Arkona Road between Goodrich Road and Jordan Road, Jordan Road between Arkona Road and Braun Road in Saline Township
- Monday, May 17, 2021 – Ridge Road between Hack Road and Mooreville Road, Dennison Road between Hack Road and the closed bridge, Mooreville Road between Ridge Road and Stony Creek Road, Stony Creek Road between Mooreville Road and Saline-Milan Road, Saline-Milan Road between Stony Creek Road and the City of Saline in York Township, Willow Road between Platt Road and Rawsonville Road
- Tuesday, May 18, 2021 – Whittaker Road between Willow Road and Merritt Road in Augusta and Ypsilanti Townships
- Wednesday, May 19, 2021 – Willis Road between US-23 and Rawsonville Road in York and Augusta Townships
- Monday, May 24, 2021 – Platt Road between Willis Road and Bemis Road, and Moon Road between Willis Road and Bemis Road
- Tuesday, May 25, 2021 – Saline-Milan Road between Stony Creek Road and the City of Saline, and Milkey Road between Valley Farms and Saline-Milan Road

Road Opening

- Monday, May 17, 2021 – Bemis Road between Platt Road and Carpenter Road on the border of Pittsfield and York Township
- Saturday, May 22, 2021 – Judd Road between Saline-Milan Road and Moon Road in York Township

Sidewalk Repairs

- Thursday, May 20, 2021 – Bridge Road bridge at the Ford Lake Dam in Ypsilanti Township

DTE – Gas Inspection Station Project

- Thursday, May 20, 2021 – Dixboro Road, just south of the intersection with Geddes Road in Ann Arbor Township

Virtual Public Meeting Notice

- Wednesday, June 2, 2021 at 7:00 p.m. – OHM Advisors will hold a virtual project information meeting to discuss the US-12 & M-17 Improvements Project that will take place this summer in Ypsilanti Township

COMMISSIONER AND STAFF FOLLOW-UP TO PUBLIC COMMENT

No public comment.

CONSENT AGENDA

RC21-267 D. Fuller moved; G. Llamas seconded to approve the consent agenda as presented.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

2021 Ann Arbor Township Second Agreement

RC21-268 D. Fuller moved; G. Llamas seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2021 Ann Arbor Township Second Agreement with the Township estimated share being \$143,892.48.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

2021 Bridgewater Township Agreement

RC21-269 D. Fuller moved; G. Llamas seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2021 Bridgewater Township Agreement with the Township estimated share being \$16,201.08.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

2021 Capital Equipment Purchase- Motor Grader

RC21-270 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the purchase from Michigan CAT of one (1) new 2021 Caterpillar 140 15A AWD motor grader for the net cost of \$172,193.00 through the State of Michigan MIDeal purchasing program.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

2021 Engineering Reimbursement

RC21-271 D. Fuller moved; G. Llamas seconded; that the Board of County Road Commissioners of Washtenaw County, do hereby request reimbursement in the amount of \$10,000.00 and authorize the Chair and Managing Director to sign the MDOT reimbursement form for payments made during the period July 1, 2020 through June 30, 2021 to a licensed professional engineer employed by this Commission, in accordance with the following Sec. 12(2) of Act 51, as amended: "Each county road commission shall be reimbursed in an amount up to \$10,000.00 per year for the sum paid to a licensed professional engineer employed or retained by the county road commission in the previous year. The sum shall be returned to each county road commission certified by the state transportation department as complying with this subsection regarding the employment of an engineer."

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

2021 Northfield Township Agreement

RC21-272 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2021 Northfield Township Agreement with the Township estimated share being \$131,950.24.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

2021 Salem Township Second Agreement

RC21-273 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2021 Salem Township Second Agreement with the Township estimated share being \$11,450.00.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

2021 Scio Township Second Agreement

RC21-274 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the 2021 Scio Township Second Agreement with the Township estimated share being \$140,349.32.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

2021 Traffic Calming Project- Bids

RC21-275 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the County Highway Engineer/Director of Engineering and the concurrence of the Managing Director, the Board hereby accepts the low bid of \$60,950 and authorizes the Managing Director to sign the contract with GM and Sons, Inc. to complete the 2021 Traffic Calming project.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

Jackson Road Traffic Signal Interconnect Project- MDOT Contract No. 21-5160

RC21-276 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the Director of Engineering / County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and the Managing Director to sign the MDOT Contract No. 21-5160 for the Jackson Road Traffic Signal Interconnect project.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

Lohr Road/Textile Road and Maple Road/Textile Road Traffic Signal Projects – Construction Contract

RC21-277 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the Director of Engineering / County Highway Engineer and the concurrence of the Managing Director, the Board hereby accepts the low bid of \$570,638.75 and authorizes the Managing Director to sign a contract with Rauhorn Electric, Inc. to complete the Lohr Road/Textile Road and Maple Road/Textile Road Traffic Signal Projects.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

Maple Road at Textile Road Traffic Signal Mast Arm Installation – Pittsfield Township Agreement

RC21-278 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the County Highway Engineer/Director of Engineering and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the agreement with Pittsfield Charter Township for the purchase and installation of traffic signal mast arms at the intersection of Maple Road and Textile Road.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

Old US-12 Certification – Relinquishment to the City of Chelsea

RC21-279 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the County Highway Engineer / Director of Engineering and concurrence of the Managing Director, the Board hereby approves the relinquishment of the road certification and jurisdiction of Old US-12 Road from the western City Limits to Freer Road located in the City of Chelsea.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

Payroll & Bills for May 26, 2021

RC21-280 D. Fuller moved; G. Llamas seconded; the Board hereby approves Voucher 10456 totaling \$310,663.26 for payroll of May 26, 2021, and Voucher 10457 totaling \$915,609.66 in payment of bills for May 26, 2021.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

State Road at Ellsworth Road – Maintenance and Cost Participation Agreement

RC21-281 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the Director of Engineering / County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Maintenance and Cost Participation Agreement with the City of Ann Arbor for the State Road and Ellsworth Road roundabout intersection.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

Textile Road at Lohr Road Traffic Signal Mast Arm Installation – Pittsfield Township Agreement

RC21-282 D. Fuller moved; G. Llamas seconded; that upon the recommendation of the County Highway Engineer/Director of Engineering and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the agreement with Pittsfield Charter Township for the purchase and installation of traffic signal mast arms at the intersection of Textile Road and Lohr Road.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

ACTION ITEM

Abigail Drive, between Lots 1 and 86, Prospect Pointe Subdivision No. 1, and Frances Way, to the east of Lot 199, Prospect Pointe Subdivision No. 2. Superior Township – Proposed Abandonment

RC21-283 D. Fuller moved, J. McCollum seconded;

WHEREAS, this Board has received a petition from at least seven (7) freeholders of the Superior Charter Township, Washtenaw County, Michigan praying for the absolute abandonment and discontinuance of a portion of Abigail Drive, lying between Lots 1 and 86, being a part of the Plat of Prospect Pointe Subdivision No. 1 as more particularly described in Attachment “A” (“Abigail Drive Abandonment”) and abandonment and discontinuance of a portion of Frances Way to the east of Lot 199 of the Plat of Prospect Pointe Subdivision No.2 as more particularly described in Attachment “B” (“Frances Way Abandonment”).

WHEREAS, it appears from viewing the premises and hearing the petitioners’ reasons, that it is in the best interest of the public that the portion of said public

right of way of the aforementioned Abigail Drive in the Plat of Prospect Pointe Subdivision No.1 be absolutely abandoned, and that the portion of said public right of way of the aforementioned Frances Way in the Plat of Prospect Pointe Subdivision No. 2 be absolutely abandoned.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Road Commissioners of the County of Washtenaw, that the portion of the above-described public right of way of Abigail Drive, lying between Lots 1 and 86, and that the portion of the above-described public right of way of Frances Drive, to the east of Lot 199, being under the jurisdiction of the Washtenaw County Road Commission is hereby absolutely abandoned and discontinued as public right of way, excepting and reserving an easement for public utilities of record and/or use, as now occupying said right of way.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum
NAYS: None
ABSENT: B. Fuller
ABSTAIN: None

Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORTS

No report.

ROAD COMMISSIONER REPORTS

Commissioner Barb Fuller

Absent.

Commissioner Doug Fuller

- 5/24 Carefully reviewed the boom mowing along Tubbs Road and found it to be satisfactory with no apparent visual impact to the roadway.
- 5/25 Received a letter from Fred Peivandi, PE, President of the County Road Association of Michigan re-appointing me to the Commissioners Committee of the CRA. Fred is the Managing Director of the Genesee County Road Commission in addition to his position on the CRA.

Over the past few weeks, I have taken the opportunity to drive down the roads that we have chip sealed. Over the past few years, we have made substantial changes to our methods, materials, and equipment. All these changes are coming together; and I am pleased to report that we are delivering a product that is absolutely spectacular. I have shared that opinion with Mr. Harmon, with the request that he pass my thoughts on to the crew.

I continue to be pleased by the progress being made on the Dennison Road Bridge. The contractor is perusing their work with enthusiasm and skill.

I would be remiss if I did not mention the work being done by Cadillac Asphalt on our paving projects. Our Operations Department Engineer Mike Bernbeck deserves a job

well done.

Commissioner Rod Green

No report.

Commissioner Gloria Llamas

5/6 Attended the Virtual 2021 Construction Season Kick-Off Meeting.

Commissioner Jo Ann McCollum

5/24 Attended the West Willow Traffic Committee Meeting to review the upcoming work on US12-17 road improvements.

5/26 Attended the Gravel Road Basics webinar and the Weekly Virtual Chat.

MANAGING DIRECTOR'S REPORT

Sheryl Siddall, Managing Director

- On June 1, 2021, a WCRC employee was unfortunately hit by a vehicle on a chip sealing operation. The employee appears to have minor injuries. WCRC is in the process of investigating the incident and the investigation is proceeding accordingly. Sheryl noted that the information that we have at this time is limited and we are hoping that the employee remains ok from the incident.
- Last week changes to MIOSHA and MDHHS health and workplace orders were sent out to staff. Sheryl noted that we will continue to follow orders and adjust our preparedness plan accordingly. We are looking at opening the lobby to the public sometime in early July. WCRC continues to remain vigilant with respect to any changes.

DIRECTORS' REPORT

ENGINEERING REPORT – Matt MacDonell, Director of Engineering/County Highway Engineer

- Matt MacDonell noted that Dennison Road Bridge is moving along nicely. Contractor installed concrete beams on Thursday. The abutments are done and work on the deck will start shortly.
- Miller Road bridge work paving was completed last week and the road will hopefully be open by the end of the week .
- Pre-Construction Meeting on Wednesday, June 2, 2021, for Zeeb Road Phase 2 Project.
- US-12 & M-17 Improvements Virtual Meeting on Wednesday, June 2, 2021. OHM will be presenting via Zoom.

OPERATIONS REPORT – Jim Harmon, Director of Operations

- Jim Harmon noted that chip sealing on Stony Creek Road was completed earlier today. Staff are currently chip sealing Crane Road. Jim noted that chip sealing continues to move around the county counterclockwise direction heading north along the east portion.
- Fog sealing will begin in a few weeks starting in Manchester Township on Herman Road.
- In addition, our contractors are actively milling Miller Road between the new bridge over Honey Creek and Zeeb Road. Miller Road is a county millage project, and we will begin

preparing for paving this week weather permitting.

FINANCE & IT REPORT – Dan Ackerman, Director of Finance & IT

FINANCE REPORT

- April 2021 Michigan Transportation Funds increased 43% from April 2020. Gas revenue increased 9%.
- Finance staff is beginning to work on first Township billings. Jim and his team have worked hard getting Township programs in place. In the next few weeks, the first set of billings will be sent out.

IT REPORT

- Chris has found some cyber security training for the organization; management has reviewed the training. This will be a mandatory training for anyone who has a WCRC laptop or cell phone.

ADJOURNMENT

RC21-284 D. Fuller moved; G. Llamas seconded to adjourn the June 1, 2021 meeting at 1:37 p.m.

Roll Call Vote:

YEAS: D. Fuller, R. Green, G. Llamas, J. McCollum

NAYS: None

ABSENT: B. Fuller

ABSTAIN: None

Motion Carried.

Barbara Ryan Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____