

Washtenaw County Board of Road Commissioners

555 North Zeeb Road, Ann Arbor, MI 48103

Virtual Board Meeting Minutes of January 5, 2021

- Board Present: Road Commissioners Barbara Fuller – Chair, Rod Green – Vice-Chair, Douglas Fuller, Gloria Llamas, Jo Ann McCollum
- Staff Present: D. Ackerman, C. Brochue, J. Harmon, E. Kizer, M. MacDonell, C. Ryan S. Siddall
- Others Present: R. Milkey; D. O’Connell, , Edwin Peart, Deputy Clerk-Washtenaw County; S. Shink-County Commissioner, District 2; C. Tellas,

Swearing in of New Road Commissioners

Edwin Peart, Deputy Clerk for Washtenaw County, swore in the newly reappointed Washtenaw County Road Commissioners Rodrick Green, Gloria Llamas and Jo Ann McCollum.

The meeting was called to order at 1:00 p.m. by Barbara Fuller, Chair.

Roll Call of Attendance

Barbara Fuller, Chair – remote from Sharon Township, Washtenaw County, Michigan

Rodrick Green, Vice-Chair – remote from Superior Township, Washtenaw County, Michigan

Doug Fuller, Member – remote from Scio Township, Washtenaw County, Michigan

Gloria Llamas, Member – remote from Pittsfield Township, Washtenaw County, Michigan

Jo Ann McCollum, Member – remote from Ypsilanti Township, Washtenaw County, Michigan

Sheryl Siddall, Managing Director

Matt MacDonell, Director of Engineering/County Highway Engineer

Jim Harmon, Director of Operations

Dan Ackerman, Director of Finance & IT

MOMENT OF SILENCE

A moment of silence was observed out of respect for the countless essential workers who continue to serve and for those 350,000 Americans, including nearly 13,000 Michiganders, who have perished because of the COVID-19 virus.

APPROVAL OF AGENDA

RC21-001 Jo Ann McCollum moved, R. Green seconded to approve the agenda as presented.

Roll Call Vote:

YEAS: D. Fuller, R. Green; G. Llamas, J. McCollum, B. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

ACCEPTANCE OF MINUTES

RC21-002 G. Llamas moved, Jo Ann McCollum seconded to approve the Board Meeting Minutes of December 15, 2020 as presented.

Roll Call Vote:

YEAS: D. Fuller, R. Green; G. Llamas, J. McCollum, B. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

RC21-003 R. Green moved, D. Fuller seconded to approve the Closed Session Minutes of December 15, 2020 as presented.

Roll Call Vote:

YEAS: D. Fuller, R. Green; G. Llamas, J. McCollum, B. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

PUBLIC COMMENT

No public comment.

COMMISSIONER AND STAFF FOLLOW-UP TO PUBLIC COMMENT

No public comment.

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC21-004 J. McCollum moved, R. Green seconded the approval of the Consent Agenda for January 5, 2021 as presented.

Roll Call Vote:

YEAS: D. Fuller, R. Green; G. Llamas, J. McCollum, B. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

2021 Bridge Projects – Construction Engineering Services

RC21-005 J. McCollum moved, R. Green seconded that upon the recommendation of the County Highway Engineer/Director of Engineering and the concurrence of the Managing Director, the Board approves a Purchase Order to Tetra Tech of Michigan, Inc. for construction engineering services on the 2021 Bridge Projects for an amount not to exceed \$163,174.

Roll Call Vote:

YEAS: D. Fuller, R. Green; G. Llamas, J. McCollum, B. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Payroll & Bills for December 23, 2020

RC21-006 J. McCollum moved, R. Green seconded the Board hereby approves Voucher #10434 totaling \$279,477.30 for payroll of December 23, 2020, and Voucher #10435 totaling \$1,886,706.40 in payment of bills for December 23, 2020.

Roll Call Vote:

YEAS: D. Fuller, R. Green; G. Llamas, J. McCollum, B. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORTS

County Commissioner Sue Shink

County Commissioner Sue Shink congratulated the newly reappointed Road Commissioners being sworn in. Commissioner Shink stated that the first WCBOC meeting is tomorrow night, January 6th. Commissioner Shink submitted comments on the draft Tree Policy.

ROAD COMMISSIONER REPORTS

Commissioner Doug Fuller

Commissioner Doug Fuller drove around a lot of county roads yesterday after a recent snow and ice event and observed as of yesterday afternoon the roads were in very good shape.

Commissioner Barb Fuller

No report.

Commissioner Rod Green

Commissioner Green wished everyone a Happy New Year.

Commissioner Jo Ann McCollum

12/8 – attended the County Road Association (CRA) Legal Symposium

12/16 – attended the MCRCSIP training on loss prevention and liability

Commissioner Gloria Llamas

12/16 – attended the MCRCSIP training on loss prevention and liability

Commissioner Llamas wished everyone a Happy New Year.

MANAGING DIRECTOR'S REPORT

Sheryl Siddall, Managing Director

- Sheryl reported that the Families First Coronavirus Response Act has expired for companies to provide mandatory paid sick leave and paid FMLA time related to COVID-19. Sheryl stated that the WCRC has voluntarily extended the same paid sick leave and FMLA time thru the end of March 2021.

ENGINEERING REPORT – Matt MacDonell, Director of Engineering

- Engineering continues to close out 2020 projects and permits activities and is preparing 2021 projects for bidding.

OPERATIONS REPORT – Jim Harmon, Director of Operations

- Jim provided an update on winter maintenance over the Christmas and New Year holidays and weekends which has involved early call ins and overtime. Jim stated that for November we were well below average on salt usage. In December, salt usage was up at almost 5,300 tons. Jim stated he is proud of the work force working many hours to maintain our road system.

FINANCE & IT REPORT – Dan Ackerman, Director of Finance & IT

- Dan reported Finance is working on year-end items.
- The 2020 annual audit will take place starting February 1st.
- Michigan Transportation Fund Receipts (MTF) – the November 2020 MTF was up about 2% over the same time last year. Dan stated we are in very good shape with the MTF.

CLOSED SESSION

RC21-007 D. Fuller moved, G. Llamas seconded to enter Closed Session at approximately 1:28 p.m. to discuss:

Unsolicited Offer to Purchase Property – 52 Minerals, Sharon Township

Roll Call Vote:

YEAS: D. Fuller, R. Green; G. Llamas, J. McCollum, B. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

RC21-008 D. Fuller moved, R. Green seconded to exit Closed Session at approximately 2:23 p.m.

Roll Call Vote:

YEAS: D. Fuller, R. Green; G. Llamas, J. McCollum, B. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

ADJOURNMENT

RC21-009 G. Llamas moved, R. Green seconded to adjourn the January 5, 2021 meeting at 2:25 p.m.

Roll Call Vote:

YEAS: D. Fuller, R. Green; G. Llamas, J. McCollum, B. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Barbara Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____