

Washtenaw County Board of Road Commissioners

555 North Zeeb Road, Ann Arbor, MI 48103

Virtual Board Meeting Minutes of November 3, 2020

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rod Green, Gloria Llamas, Jo Ann McCollum

Staff Present: S. Siddall, M. MacDonell, J. Harmon, D. Ackerman, C. Ryan, C. Quinter, N. Peterson, B. Schlack, C. Brochue

Others Present: None

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair.

Roll Call of Attendance

Doug Fuller, Chair – remote from Scio Township, Washtenaw County, Michigan

Barb Fuller, Vice Chair – remote from Sharon Township, Washtenaw County, Michigan

Rod Green, Member – remote from Superior Township, Washtenaw County, Michigan

Gloria Llamas, Member – remote from Pittsfield Township, Washtenaw County, Michigan

Jo Ann McCollum, Member – remote from Ypsilanti Township, Washtenaw County, Michigan

Sheryl Siddall, Managing Director

Matt MacDonell, Director of Engineering/County Highway Engineer

Jim Harmon, Director of Operations

Dan Ackerman, Director of Finance & IT

MOMENT OF SILENCE

A moment of silence was recognized to honor road workers across the country who put their lives on the line every day to serve the public. Please slow down and give these amazing people room to work. Our thoughts are with those who have recently been injured or killed while doing their important work along the road.

APPROVAL OF AGENDA

RC20-311 B. Fuller moved, J. McCollum seconded to approve the agenda as presented.

Roll Call Vote:

YEAS: B. Fuller, R. Green, J. McCollum, D. Fuller

NAYS: None

ABSENT: G. Llamas

ABSTAIN: None

Motion Carried.

ACCEPTANCE OF THE MINUTES

RC20-312 R. Green moved, B. Fuller seconded to approve the Board Meeting Minutes of October 20, 2020 as presented.

Commissioner Gloria Llamas joined the meeting - remote from Pittsfield Township, Washtenaw County, Michigan.

Roll Call Vote:

YEAS: B. Fuller, R. Green, J. McCollum, G. Llamas, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

RC20-313 J. McCollum moved, B. Fuller seconded to approve the Working Session Minutes of October 20, 2020 as presented with noted correction.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

PUBLIC COMMENT

No public comment.

WRITTEN COMMUNICATIONS

Culvert Removal/Replacement Projects

- Mooreville Road between Dennison Road and Saline-Milan Road in York Township
Completion of culvert replacement project – Mooreville Road reopened.
- Jennings Road between Kearney Road and Valentine Road in Webster and Northfield Townships – culvert replacement, Jennings Road closed
- Whittaker Road between Greene Farm Road and Martz Road in Ypsilanti Township
Culvert Replacement – Whittaker Road closed

Fiber Installation

- Carpenter Road between Ellsworth Road and Packard Road in Pittsfield Township

Bridge Inspections

- The East Delhi Road Bridge between Delhi Court and Huron River Drive in Scio Township
- The Maple (Foster) Road Bridge between Huron River Drive and Country Club Road in Ann Arbor Township

Road Resurfacing

- Bartlet Road between the county line and Allen Road in Bridgewater Township
- Oak Valley Drive between Waters Road and Scio Church Road in Pittsfield Township

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC20-314 R. Green moved, B. Fuller seconded the approval of the Consent Agenda for November 3, 2020 as presented.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Scioview, Scio Township – Road Improvement Agreement

RC20-315 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering / County Highway Engineer and concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the Road Improvement Agreement between the Washtenaw County Road Commission and Scioview Development, LLC in connection with the development of a residential site located on Liberty Road, Section 26 of Scio Township.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Riverside Drive, Ann Arbor Township – TCO #2542

RC20-316 R. Green moved, B. Fuller seconded

WHEREAS, under the provisions of Chapter VI of Act No. 300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

WHEREAS, Riverside Drive and Chalmers Drive are located in Section 35 of Ann Arbor Township are county roads under the jurisdiction of this Board, and in the interest of public safety, it is deemed necessary to place and maintain certain traffic control devices on said roads to regulate, warn and guide traffic.

WHEREAS, that all vehicles approaching designated through roads be required to stop before entering.

NOW, THEREFORE, BE IT RESOLVED that the following be designated:

1. Huron River Drive is the through road at its intersection with Riverside Drive.
2. Chalmers Drive is the through road at its intersection with Riverside Drive.

THEREFORE, BE IT RESOLVED that stop signs shall be erected on Riverside Drive to give notice of the regulation hereinbefore established; and

BE IT FURTHER RESOLVED that a certified copy hereof be filed with the County Clerk of the County of Washtenaw, Michigan.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Scio Preserves Homeowners Association, Scio Township – Drainage Improvement Agreement

RC20-317 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer / Director of Engineering and the concurrence of the Managing Director, the Board hereby approves the Scio Preserves Home Owners Association Drainage Improvements Agreement for work that will be constructed adjacent to Huron River Drive located in Scio Township and authorizes the Chair and the Managing Director to sign said Agreement.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Dexter-Ann Arbor Road Certification – Relinquishment to the City of Dexter

RC20-318 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer / Director of Engineering and concurrence of the Managing Director, the Board hereby approves the relinquishment of the road certification and jurisdiction of the portion of Dexter-Ann Arbor Road, between Dan Hoey Road and the Dexter City Limits, to the City of Dexter.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Payroll & Bills for October 28, 2020

RC20-319 R. Green moved, B. Fuller seconded the Board hereby approves Voucher #10426 totaling \$299,014.08 for payroll of October 28, 2020, and Voucher #10427 totaling \$1,284,307.14 in payment of bills for October 28, 2020.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

ACTION ITEM

Dennison Road Bridge Replacement Project, Parcel 3 – Right-of-Way Acquisition

RC20-320 B. Fuller moved, G. Llamas seconded that upon the recommendation of the County Highway Engineer/Director of Engineering and concurrence of the Managing Director, the Board hereby approves the acquisition of a 0.051 acre or 2,224 square foot public road easement and a 0.059 acre or 2,565 square foot grading permit, both more particularly described in Exhibit A, from the title owner Mitzi Ratliff, upon a parcel of property commonly known as 1399 Mooreville Road, York Township, Michigan, with a corresponding tax parcel number of S-19-28-362-010, in the amount of Seven Thousand Five Hundred (\$7,500.00) Dollars, and further directs the Chair and Managing Director to execute the Good Faith Offer of Just Compensation, as presented.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORTS

County Commissioner Ruth Ann Jamnick

Not present.

County Commissioner Sue Shink

Not present.

ROAD COMMISSIONER REPORTS

Commissioner Doug Fuller

11/2 Attended the virtual SE Council Meeting held on Monday, November 2nd, hosted by the Jackson County Department of Transportation.

Commissioner Barb Fuller

10/27 Attended the virtual Earhart Road, Natural Beauty Road Public Hearing. Commissioner Fuller stated that she drove this road for observation.

Commissioner Rod Green

No report.

Commissioner Jo Ann McCollum

Commissioner McCollum watched some YouTube videos on what a gas inspection station is. She extended her thanks to Mark McCulloch for providing these videos.

10/27 Attended the virtual Earhart Road, Natural Beauty Road Public Hearing.

10/28-29 Attended the Transportation Asset Management Conference. Among the topics were “adapting to a digital environment” and “paving to win”. Commissioner McCollum provided a review of other topics discussed at this meeting.

10/28 Attended the Staebler Farm County Park Public Meeting.

11/2 Attended the virtual SE Council Meeting hosted by Jackson County Department of Transportation.

Commissioner Gloria Llamas

Commissioner Gloria Llamas drove Earhart Road to observe this road and consider it as a natural beauty road.

MANAGING DIRECTOR’S REPORT

Sheryl Siddall, Managing Director

- Sheryl distributed the Draft Tree Policy to the County Board and several elected officials last week. We will send this draft policy out to township officials next week.
- Staff is working on the WCRC preparedness plan to keep this up to date. MIOSHA has issued some new rules. Sheryl stated that a more significant change is how staff health screening is being done with COVID-19.

Safety Grants Received

Brent Schlack, Assistant Director of Engineering, provided a review of the two FY2022 safety grants the WCRC has received.

1. Dexter-Pinckney Road from Island Lake Road to the county line
2. Pleasant Lake Road from Schneider Road to Parker Road

ENGINEERING REPORT – Matt MacDonell, Director of Engineering

- Miller Road Project – crews are replacing the bridge over Honey Creek. Today, the crane is on site to set the concrete box section. Completion of this project is expected at the end of November.

OPERATIONS REPORT – Jim Harmon, Director of Operations

- Jim provided a review of the Operations project list.
- There were 12-14 culvert replacement projects added to the project list.
- Petersburg Road Culvert, York Township – the heavy equipment crew replaced the culvert yesterday. The road should reopen today.
- Pleasant Lake Road resurfacing project– pavement is being milled; this project should be complete this week.
- Winter maintenance equipment preparations have been completed.
- Staffing – the Human Resources Department have scheduled some interviews for truck drivers. Two interviews have moved to second interviews.

FINANCE & IT REPORT – Dan Ackerman, Director of Finance & IT

- Michigan Transportation Funds (MTF) were up about 3% from September 2019. Year to date, MTF is up about 1% and trending where budgeted.
- Dan has been preparing department budgets and has been meeting with department heads.

Sheryl Siddall, Managing Director, extended her thanks to Carrie Ryan, Board Secretary, for her efforts on how the board packets are being put together to make the packet easier to follow for the Commissioners and staff.

Sheryl also provided thanks to Chris Quinter, IT Manager, acting as virtual host for this meeting while Emily Kizer is out today.

ADJOURNMENT

RC20-321 B. Fuller moved, G. Llamas seconded to adjourn the November 3, 2020 meeting at 2:08 p.m.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Douglas E. Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____