

Washtenaw County Board of Road Commissioners

555 North Zeeb Road, Ann Arbor, MI 48103

Virtual Board Meeting Minutes of October 20, 2020

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rod Green, Gloria Llamas, Jo Ann McCollum

Staff Present: S. Siddall, M. MacDonell, J. Harmon, D. Ackerman, C. Ryan, E. Kizer, C. Quinter, J. Selter, J. Young, B. Schlack; J. Henderson; N. Peterson

Others Present: Sue Shink, County Commissioner – District 2; Ruth Ann Jamnick, County Commissioner – District 5; Kyle Selter

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair.

Roll Call of Attendance

Doug Fuller, Chair – remote from Scio Township, Washtenaw County, Michigan

Barb Fuller, Vice Chair – remote from Sharon Township, Washtenaw County, Michigan

Rod Green, Member – remote from Superior Township, Washtenaw County, Michigan

Gloria Llamas, Member – remote from Pittsfield Township, Washtenaw County, Michigan

Jo Ann McCollum, Member – remote from Ypsilanti Township, Washtenaw County, Michigan

Sheryl Siddall, Managing Director

Matt MacDonell, Director of Engineering/County Highway Engineer

Jim Harmon, Director of Operations

Dan Ackerman, Director of Finance & IT

A moment of silence was recognized to honor everyone impacted by the Corona virus including teachers and parents working hard to educate our children to keep them healthy during this challenging year.

APPROVAL OF AGENDA

RC20-297 R. Green moved, J. McCollum seconded to approve the agenda as presented.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

ACCEPTANCE OF THE MINUTES

RC20-298 J. McCollum moved, G. Llamas seconded to approve the Board Meeting Minutes of October 6, 2020 as presented.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

RC20-299 B. Fuller moved, R. Green seconded to approve the Closed Session Minutes of October 6, 2020 as presented with noted correction.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

RETIREMENT RESOLUTION OF PUBLIC SERVICE – JEFFREY LEE SELTER

The Board presented recognition of the retirement of Jeffrey Lee Selter.

PUBLIC COMMENT

No public comment.

WRITTEN COMMUNICATIONS

Concrete Repairs

- Intersection of Carpenter Road and Ellsworth Road in Pittsfield Township

Safety/Hill Adjustment

- Trinkle Road between Herrst Drive and Tara Lane in Lima Township

Dead Tree Removal

- Textile Road between Whittaker Road and Tuttle Hill Road in Ypsilanti Township

Culvert Removal/Replacement Projects

- Rancho Drive between Rodeo Drive and Oak Valley Drive in Pittsfield Township
- Pleasant Lake Road between Zeeb Road and Ann Arbor-Saline Road in Lodi Township
- Windy Ridge Court, east of Willis Road in York Township

Railroad Projects

- Superior Road between Huron River Drive and Orchard Lane in Superior and Ypsilanti Townships – lane restrictions while Amtrak transports railroad equipment.

Permit Work – Sanitary Sewer Maintenance

- **Dexter-Chelsea Road** between Parker Road and Island Lake Road AND **Island Lake Road** between Dexter-Chelsea Road and Dexter-Pinckney Road

OTHER CORRESPONDENCE

RECEIVED FROM: Salem Township

DATE: October 14, 2020

WHY: Thank you to the Road Commission for a very good job on the fog seal process on Six Mile Road.

COMMISSIONER AND STAFF FOLLOW-UP TO PUBLIC COMMENT

No response to public comment.

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC20-300 B. Fuller moved, R. Green seconded the approval of the Consent Agenda for October 20, 2020 as presented.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Retirement Resolution of Public Service – Jeffrey Lee Selter

RC20-301 B. Fuller moved, R. Green seconded

WHEREAS, Jeffrey Lee Selter has served as a valuable, full-time employee of the Washtenaw County Road Commission from July 31, 1986 through October 21, 2020; and has elected to retire on October 21, 2020 to enjoy time with his family and friends; and

WHEREAS Jeffrey Lee Selter has provided more than 34 years of knowledge and experience as a heavy truck driver, group leader and signal technician, which has greatly benefited the road commission, the citizens of Washtenaw County and the traveling public; and

WHEREAS, in having provided 34 years of faithful and valuable service to the Washtenaw County Road Commission, his experience and knowledge will be greatly missed.

NOW THEREFORE BE IT RESOLVED that we, the Washtenaw County Board of County Road Commissioners, thank, acknowledge and commend Jeffery Lee Selter for his dedicated service, and wish him continued good health, happiness, and success in all his future endeavors.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller
NAYS: None
ABSENT: None
ABSTAIN: None
Motion Carried.

Pleasant Lake Road Temporary Traffic Control Order

RC20-302 B. Fuller moved, R. Green that upon the recommendation of the County Highway Engineer / Director of Engineering and the concurrence of the Managing Director, the Board hereby approves a Temporary Traffic Control Order (TCO) suspending the “No Through Trucks” restriction on Parker Road, between Scio Church Road and Pleasant Lake Road, and Scio Church Road, between Parker Road and Wagner Road, for the duration of the Pleasant Lake Road culvert project.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller
NAYS: None
ABSENT: None
ABSTAIN: None
Motion Carried.

Majestic Lakes, Ypsilanti Township – Relinquishment of Public Road Easement

RC20-303 B. Fuller moved, R. Green seconded

WHEREAS, the Lakewood Estates Condominium, referenced as Tax Parcel K-11-26-300-009, located in Ypsilanti Township, Washtenaw County, Michigan, Washtenaw County Condominium Subdivision Plan Number 554, was approved, and;

WHEREAS, the condominium plan included the conveyance of a Public Road Easement, as recorded in Liber 4617 Page 180, for all roads in the condominium plan to the Board of County Road Commissioners of the County of Washtenaw now known as Country View Drive, Fawn Drive, Shula Vista, Buck Crossing and White Tail Drive (RC06-246), and;

WHEREAS, Country View Drive, Fawn Drive, Shula Vista, Buck Crossing and White Tail Drive were not accepted nor certified by WCRC, and;

WHEREAS, the current Washtenaw County Road Commission Procedures and Regulations for Developing Public Roads were modified to require the following:

“WCRC will only approve for acceptance into the public road proposed roads that demonstrate benefit to the local community and the general public interest. WCRC will review for acceptance only those proposed public roads which are included in proposed platted subdivisions. Site Condominium and land division projects such as lot splits shall be developed using private roads.”, and;

WHEREAS, it is the desire of the Board of County Road Commissioners of the County of Washtenaw to relinquish a portion of Shula Vista Drive, referenced as “Stub Road” in “Exhibit C”, described in Attachment “A” - Reciprocal Access Easement Agreement, recorded in Liber 5373 Page 858 of Washtenaw County Register of Deeds records, attached hereto and incorporated herein, pursuant to the Washtenaw County Road Commission Procedures and Regulations for Developing Public Roads.

NOW, THEREFORE, BE IT RESOLVED that upon the upon the recommendation of the County Highway Engineer/Director of Engineering and the concurrence of the Managing Director, the Board hereby relinquishes its interest for that portion of Shula Vista Drive as referenced above.

BE IT FURTHER RESOLVED that this notice of determination be given by the Clerk to the proper authorities of the Township of Ypsilanti and to the Register of Deeds of Washtenaw County.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

2021 Mineral Well Brine Bid

RC20-304 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board approves the low bid for mineral well brine as submitted by Chloride Solutions, LLC, 672 North M-52, Webberville, MI 48892.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

2021 Corrugated Steel Pipe Bid

RC20-305 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board approves the low bid for corrugated steel pipe as submitted by Cadillac Culvert, 5305 Highway M-115, Cadillac, MI 49601.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

2021 Overband Crackfill Bid

RC20-306 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board approves the low bid for overband crack filling as submitted by National Highway Maintenance, PO Box 5315, Akron, OH 44334.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

2020 Gravel Bid Extension

RC20-307 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board approves the option of extending the bid for gravel as submitted by Stoneco 15203 S Telegraph Road, Monroe, MI 48161.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

SESC Fuel Station - Underground Fueling Lines Replacement

RC20-308 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves the quote as submitted by Oscar W. Larson Co. of 10100 Dixie Highway, Clarkston, MI 48348 to replace underground fueling lines at the Southeast Service Center fueling station for a total cost of \$54,250.00.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Payroll & Bills for October 14, 2020

RC20-309 B. Fuller moved, R. Green seconded the Board hereby approves Voucher 10424 totaling \$284,492.17 for payroll of October 14, 2020, Voucher 10425 totaling \$2,138,936.43 in payment of bills for October 14, 2020.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

REPORTS

COUNTY COMMISSIONER REPORTS

County Commissioner Ruth Ann Jamnick

Commissioner Jamnick expressed thanks for everything the Road Commission staff does.

County Commissioner Sue Shink

No report.

ROAD COMMISSIONER REPORTS

Commissioner Doug Fuller

No report.

Commissioner Barb Fuller

10/16 Attended SEMCOG General Assembly, Broadband session. Anne Burns, Geospatial Technology Manager, introduced SEMCOG's interactive data mapping tool with multiple layers of information:
<https://maps.semco.org/Broadband/>

Underlying broadband availability data is drawn from FCC Form 477. The FCC's data set has been proven to over-report broadband coverage as evidence by the 15-township 2020 survey conducted by the Washtenaw County Broadband Task Force www.washtenaw.org/broadband

Particular and pervasive concern was expressed with the impact of COVID-19 on distance learning and the inequity being experienced by students and those working from home without broadband access. Parking lot WiFi hotspots are marginally helpful for those with the resources to get to them. Impending winter weather conditions will further complicate utilization of public WiFi locations. Two barriers were emphasized; those being economic and technology infrastructure.

Commissioner Rod Green

No report.

Commissioner Jo Ann McCollum

- Watched the virtual Michigan Transportation Committee meeting on House Bill 5920 which creates a fundraising registration plate for sickle cell anemia and treatment. This is being presented by Representative Ronnie Peterson. This bill is on its way to the Ways and Means Committee.
- Watched the virtual Michigan Transportation Committee meeting on Senate Bill 379, use of organic additives, including beet material, for ice control.

10/7 – Attended the virtual public hearing on the Pleasant Lake Road culvert project.

10/16 – Received information via email that Parks & Recreation will begin using the Mary Lou Murray Rec Center building as an overnight shelter beginning November 1st.

Commissioner Gloria Llamas

No report.

MANAGING DIRECTOR'S REPORT

Sheryl Siddall, Managing Director

- Senate Bill 1108 was signed into law on Friday allowing local governments to use a virtual meeting format thru December 2020 under the Open Meetings Act.
- Received additional regulations from MIOSHA last week regarding COVID-19 guidelines.

ENGINEERING REPORT – Matt MacDonell, Director of Engineering

- Pleasant Lake Road Culvert Replacement – this project is ongoing. The crane should be on site tomorrow. Resurfacing of Pleasant Lake Road should be completed this year.
- Miller Road Project – the contractor has completed the coffer dam work and will be removing the existing bridge to install a new culvert.
- Staff is preparing for 2021 Engineering projects.

OPERATIONS REPORT – Jim Harmon, Director of Operations

- Projects are nearing completion for the season.
- Preparations for 2021 construction are ongoing.
- We have taken delivery of several tons of aggregate material for the 2021 construction season.
- Road crews are performing routine road maintenance.
- Dry Run equipment preparations are approximately 80% complete.

FINANCE & IT REPORT – Dan Ackerman, Director of Finance & IT

- Finance is entering budget season. Initial budget meetings are being set up with WCRC departments.
- Dan is working with Emily Kizer, communications manager, on revising the budget format that is presented to the Commissioners and the public.
- Chris Quinter, IT Manager and Dan Ackerman will meet to discuss IT needs for 2021.

ADJOURNMENT

RC20-310 B. Fuller moved, G. Llamas seconded to adjourn the October 20, 2020 meeting at 2:03 p.m.

Roll Call Vote:

YEAS: B. Fuller, R. Green, G. Llamas, J. McCollum, D. Fuller

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Carried.

Douglas E. Fuller, Chair

Sheryl Soderholm Siddall, Deputy Clerk

Minutes Approved: _____