

Washtenaw County Board of Road Commissioners

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of February 18, 2020

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, D. Ackerman, M. MacDonell, C. Ryan,
E. Kizer

Others Present: Sue Shink, County Commissioner, Lisa Moutinho, County Public
Information Officer

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC20-042 B. Fuller moved, R. Green seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC20-043 B. Fuller moved, R. Green seconded to approve the Board Meeting Minutes
of February 4, 2020 as presented. Voice Vote: YEAS: 3 NAYS: 0
ABSENT: 0 ABSTAIN: 0 Motion Carried.

PUBLIC COMMENT

No public comment.

COMMISSIONER AND STAFF FOLLOW UP TO PUBLIC COMMENT

No Commissioner and Staff follow up.

February 18, 2020

WRITTEN COMMUNICATIONS

ISSUE DATE: February 4, 2020
WHEN: Tuesday, February 4, 2020
WHERE: Torrey Road between Tuttle Hill Road and Bunton Road
TOWNSHIP: Augusta
WHY: Torrey Road re-opened – completion of culvert replacement
CONTACT: Adam Lape, superintendent of maintenance, (734) 327-6697

ISSUE DATE: February 3, 2020
WHEN: Tuesday, February 4, 2020
WHERE: Torrey Road between Tuttle Hill Road and Bunton Road
TOWNSHIP: Augusta
WHY: Torrey Road closed - culvert replacement
CONTACT: Adam Lape, superintendent of maintenance, (734) 327-6697

ISSUE DATE: February 3, 2020
WHEN: February 3, 2020
WHERE: Moon Road over Unnamed Tributaries to the Saline River, between Saline-Milan Road and Willow Road
TOWNSHIP: York
WHY: Moon Road re-opened – completion of culvert replacements
CONTACT: Ken Harris, superintendent of maintenance, (734) 327-6696

ISSUE DATE: February 3, 2020
WHEN: February 3, 2020
WHERE: Warren Road between Dixboro Road and Vorhies Road
TOWNSHIP: Superior
WHY: Warren Road re-opened – completion of culvert replacement
CONTACT: Ken Harris, superintendent of maintenance, (734) 327-6696

ISSUE DATE: January 31, 2020
WHEN: February 3, 2020
WHERE: Warren Road between Dixboro Road and Vorhies Road
TOWNSHIP: Superior
WHY: Warren Road closed for culvert replacement
CONTACT: Ken Harris, superintendent of maintenance, (734) 327-6696

February 18, 2020

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC20-044 R. Green moved, B. Fuller seconded the approval of the Consent Agenda for February 18, 2020 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Woodale Avenue and Coolidge, Ypsilanti Township – WCRC TCO #4735

RC20-045 R. Green moved, B. Fuller seconded

WHEREAS, under the provisions of Chapter VI of Act No. 300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

WHEREAS, Woodale Avenue and Coolidge Avenue located in Section 13 of Ypsilanti Township are county roads under the jurisdiction of this Board, and in the interest of public safety, it is deemed necessary to place and maintain certain traffic control devices and/or signals on said roads to regulate, warn and guide traffic.

WHEREAS, that all vehicles approaching designated through roads be required to stop before entering.

NOW, THEREFORE, BE IT RESOLVED that Coolidge Avenue is the through road at the intersection with Woodale Avenue.

THEREFORE, BE IT RESOLVED that stop signs shall be erected to give notice of the regulation hereinbefore established; and

BE IT FURTHER RESOLVED that a certified copy hereof be filed with the County Clerk of the County of Washtenaw, Michigan.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

February 18, 2020

Woodale Avenue and State Street, Ypsilanti Township – WCRC TCO #4736

RC20-046 R. Green moved, B. Fuller seconded

WHEREAS, under the provisions of Chapter VI of Act No. 300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

WHEREAS, Woodale Avenue is a county road under the jurisdiction of this Board, and State Street, a private road, located in Section 13 of Ypsilanti Township, and in the interest of public safety, it is deemed necessary to place and maintain certain traffic control devices and/or signals on said roads to regulate, warn and guide traffic.

WHEREAS, that all vehicles approaching designated through roads be required to stop before entering.

NOW, THEREFORE, BE IT RESOLVED that State Street is the through road at its intersection with Woodale Avenue.

THEREFORE, BE IT RESOLVED that stop signs shall be erected to give notice of the regulation hereinbefore established; and

BE IT FURTHER RESOLVED that a certified copy hereof be filed with the County Clerk of the County of Washtenaw, Michigan.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Swift Run Drain Revised Agreement

RC20-047 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Managing Director to sign the revised Agreement with the Washtenaw County Water Resources Commissioner, the City of Ann Arbor, and Pittsfield Charter Township for the Swift Run Drain project located in Ann Arbor Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

February 18, 2020

Pontiac Trail at Seven Mile Road – Construction Engineering

RC20-048 R. Green moved, B. Fuller seconded that upon the recommendation of the County Highway Engineer/Director of Engineering and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a purchase order to Fishbeck, Inc. for construction engineering services associated with the Pontiac Trail at Seven Mile project, located in Salem Township at a cost not to exceed \$107,176.45. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Proposed Abandonment of Prospect Street east of Snow Road, Ypsilanti Township

RC20-049 R. Green moved, B. Fuller seconded

WHEREAS, this Board has received a petition from seven (7) freeholders of the Township of Ypsilanti, Washtenaw County, Michigan praying for the absolute abandonment and discontinuance of a portion of the road known as Prospect Street, lying between Lots 45 through 49 and Lots 50 through 54, part of the "Plat of Michigan City" know known as Rawsonville, according to the plat thereof as recorded in Liber J of Deeds, Page 1, Washtenaw County Records, being part of Section 24, Ypsilanti Township, being more particularly described as:

See Exhibit "A"

WHEREAS, after viewing the premises, hearing the reasons of the petitioner, statements made by the public and reading of written correspondence, that in the interest of the public that the said public road right of way of Prospect Street, be:

absolutely abandoned,

NOW, THEREFORE, BE IT RESOLVED by the Board of County Road Commissioners of the County of Washtenaw, that the above described Public Right of Way of Prospect Street, being under the jurisdiction of the Washtenaw County Road Commission shall be absolutely abandoned as Public Right of Way, being subject to existing easements of record and reserving therein an easement for existing utilities of record and/or use, as now occupying said right of way.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

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2020 Gas and Diesel Bid Extension

RC20-050 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for gasoline and diesel fuels as submitted by Lenawee Fuels Inc., 4070 Allen Road, Tecumseh, Michigan 49286 for the period of April 1, 2020 through March 31, 2021. It is understood that the Detroit Market Area Oil Price Information Service ("OPIS") daily rack contract average will be the basis of pricing. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2020 Nuts and Bolts Bid Extension

RC20-051 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for nuts and bolts as submitted by Elkay Fastening Systems, 1804 Reed Avenue, Kalamazoo, Michigan 49001 for the period of April 1, 2020 through March 31, 2021. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2020 Automotive and Heavy Duty Batteries Bid Extension

RC20-052 R. Green moved, B. Fuller seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby approves the option of extending the bid for Automotive and Heavy Duty Batteries as submitted by Rowerdink, Inc., 252 Airport Industrial Drive, Ypsilanti, Michigan 48198 for the period of April 1, 2020 through March 31, 2021. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for February 5, 2020

RC20-053 R. Green moved, B. Fuller seconded the Board hereby approves Voucher 10388 totaling \$346,451.43 for payroll of February 5, 2020, and Voucher 10389 totaling \$974,624.13 in payment of bills for February 5, 2020. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

February 18, 2020

COUNTY COMMISSIONERS REPORTS

County Commissioner Sue Shink

County Commissioner Sue Shink will be participating in the Washtenaw County Trailblazers Fundraiser with benefits going towards the Karen's Trail portion of the Border to Border Trail project.

ROAD COMMISSIONER REPORTS

Commissioner Barb Fuller attended the following meetings:

- 2/9 Visited the WCRC 100 Year Anniversary display
- 2/11 Parks & Recreation Meeting
- Executive Session – Annual Review for Coy Vaughn, Washtenaw County Parks Director
 - Commissioners approved the acquisition of an abandoned rail corridor in Manchester Township for a non-motorized trail between Watkins Lake State Park and Manchester Village

February: There will be a Washtenaw County Broadband Survey going out to 31,000 properties in 15 townships identifying areas that are under or un-served for broadband access.

The 15 townships being served are: Ann Arbor, Augusta, Bridgewater, Dexter, Freedom, Lima, Lodi, Manchester, Northfield, Saline, Scio, Sharon, Sylvan, Webster, York.

Commissioner Rod Green:

- 2/18 Attended the Presidents Day Luncheon at the Washtenaw Community College. The college President was recommending a 'yes' vote on the college millage
- 2/20 Roads Funding Sub-Committee Meeting
- 2/21 SEMCOG meeting

Commissioner Doug Fuller:

- 2/12-14 MCRCISIF meeting in Gaylord, Michigan. Commissioner Fuller reported that the pool is doing well financially.

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MANAGING DIRECTOR'S REPORT

Sheryl Siddall, Managing Director

2/18 Sheryl Siddall, Matt MacDonell, Director of Engineering, and Emily Kizer, Communications Manager, met with Webster Township officials and County Commissioner Sue Shink to discuss road funding in Webster Township. There was discussion of some form of a millage for local road improvements in Webster Township.

Chat with the Road Commission

Sheryl Siddall reported that two residents came in to discuss their concerns with the impact to their business and property with the intersection improvements at Ann Arbor-Saline Road/Wagner Road.

FINANCE & IT REPORT

Dan Ackerman, Director of Finance & IT

Finance Report

- The annual audit went well. Finance should meet all deadlines for this audit.
- Electronic vendor payments – auditors were focused on internal controls on this program.

IT Report

- There will be training for staff on new conference room technology on Thursday, February 20th.
- IT is working on a way for employees to unlock their own account if they forget their login/password.

OPERATIONS REPORT

Jim Harmon, Director of Operations

- Board Room Live Streaming Technology – we have obtained a copy of the request for proposal from Macomb Township to use as an example to produce a request for proposal for the Washtenaw County Road Commission Board Room for live stream technology.
- Jim provided a review of salt usage for the season. We have an adequate salt supply for the remainder of this winter season.
- Sealcoat Program – we are taking delivery of slag for this season's sealcoat program.

February 18, 2020

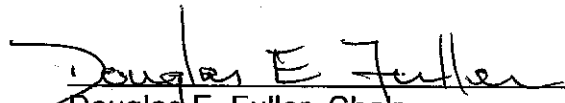
ENGINEERING REPORT

Matt MacDonell, Director of Engineering

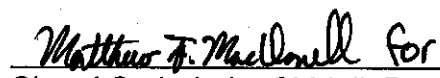
- Engineering is preparing for 2020 construction projects. A tree contractor was hired for the Ann Arbor-Saline Road/Wagner Road intersection for tree removal for this project. The contractor will then move to the Pontiac Trail/Seven Mile Road and Miller Road/Wagner Road project areas for tree removal.
- Seasonal Weight Restrictions – by law seasonal weight restrictions will take effect on March 1st with no further action on our part. Jim provided an update of when other road commissions are applying seasonal weight restrictions.
- Cavanaugh Lake Road Update – the railroad changed the insurance requirements that were in the contract documents which caused further delay. They have since gone back to the original insurance requirements. This has delayed this project until July of this year.
- Old US-12 project schedule – has been pushed later into 2020 to avoid conflicts with the Cavanaugh Lake Road project.

ADJOURNMENT

RC20-054 R. Green moved, B. Fuller seconded to adjourn the February 18, 2020 meeting at 1:41 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



Douglas E. Fuller, Chair



Sheryl Soderholm Siddall, Deputy Clerk
Minutes Approved: 3/3/20

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