

Washtenaw County Board of Road Commissioners

555 North Zeeb Road, Ann Arbor, MI 48103

Minutes of January 21, 2020

Board Present: Road Commissioners Douglas Fuller, Barbara Fuller, Rodrick Green

Staff Present: S. Siddall, J. Harmon, M. MacDonell, D. Ackerman, C. Ryan

Others Present: L. Moutinho, S. Shink, B. Day, K. Schwartz, B. McKinney,
D. Wisher, R. Jamnick

The meeting was called to order at 1:00 p.m. by Douglas Fuller, Chair. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

RC20-019 R. Green moved, B. Fuller seconded to approve the agenda as presented.
Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACCEPTANCE OF THE MINUTES

RC20-020 R. Green moved, B. Fuller seconded to approve the Board Meeting Minutes
of January 7, 2020 as presented. Voice Vote: YEAS: 3 NAYS: 0
ABSENT: 0 ABSTAIN: 0 Motion Carried.

RC20-021 R. Green moved, B. Fuller seconded to approve the Closed Session
Minutes of January 7, 2020 as presented. Voice Vote: YEAS: 3 NAYS: 0
ABSENT: 0 ABSTAIN: 0 Motion Carried.

PUBLIC COMMENT

Harris Road Improvements

Ken Schwartz, Superior Township Supervisor, addressed the Board regarding the Harris Road Improvement Agreement with WCRC for the proposed Ypsilanti District Library branch to be constructed in Superior Township. Mr. Schwartz stated that the cost of the recommended Harris Road improvements were not anticipated in the original township or library budget. Mr. Schwartz stated that the township has approved a preliminary agreement with OHM but they do not have the funds for the road improvements. Mr. Schwartz asked if the Road Commission could fund the entire road improvement cost with the township paying the Road Commission back with interest over a ten-year period.

Rawsonville Road Flooding Issue

Mr. Burt Day addressed the Board concerning flooding in front of his property on Rawsonville Road and asked that this be fixed. Commissioner Doug Fuller stated an engineered solution has not been developed yet. Commissioner Fuller asked the Managing Director to confirm with the Drain Commission what their findings were at this location.

WRITTEN COMMUNICATIONS

ISSUED: January 16, 2020
FROM: Sheryl Soderholm Siddall, P.E., Managing Director
WHY: Thank you letter to Emerson Eagles Robotics Team #12890 for adopting two miles of Scio Church Road as part of our Adopt-A-County-Road program.

RECEIVED: January 14, 2020
FROM: Kathleen Lomako, Executive Director – SEMCOG
WHY: Congestion Mitigation and Air Quality (CMAQ) Program Funding Award

ISSUE DATE: January 12, 2020
WHEN: Sunday, January 12, 2020
WHERE: Campus Parkway between Industrial Drive and Suncrest Drive in Pittsfield Township
WHY: Campus Parkway reopened
TOWNSHIP: Pittsfield Township
CONTACT: Adam Lape, superintendent of maintenance, (734) 327-6697, or via email at lapea@wccroads.org

ISSUE DATE: January 11, 2020
WHEN: Effective Saturday, January 11, 2020
WHERE: Liberty Road between Park Road and Zeeb Road
TOWNSHIP: Scio
WHY: Liberty Road closed due to flooding
CONTACT: Adam Lape, superintendent of maintenance, (734) 327-6697, or via email at lapea@wccroads.org

ISSUE DATE: January 11, 2020
WHEN: Saturday, January 11, 2020
WHERE: Campus Parkway between Industrial Drive and Suncrest Drive
TOWNSHIP: Pittsfield
WHY: Campus Parkway closed due to flooding.
CONTACT: Adam Lape, superintendent of maintenance, (734) 327-6697, or via email at lapea@wccroads.org

ISSUE DATE: January 10, 2020
WHEN: Effective Friday, January 10, 2020
WHERE: Dixboro Road between 7 Mile Road and 8 Mile Road
TOWNSHIP: Northfield and Salem
WHY: Completion of culvert replacement – Dixboro Road reopened.
CONTACT: Scott Miller, deputy water resources commissioner,
 (734) 222-6860, or via email at millers@washtenaw.org

ISSUE DATE: January 3, 2020
WHEN: Friday, January 3, 2020
WHERE: Huron River Drive between Gregory Road and North Territorial Road
TOWNSHIP: Border of Dexter and Webster
WHY: Forestry Operations - temporarily close Huron River Drive between Gregory Road and North Territorial Road to remove one very large dead tree in the road right-of-way.
CONTACT: Ken Harris, superintendent of maintenance, (734) 327-6696,
harrisk@wcroads.org

COMMISSIONER AND STAFF FOLLOW UP TO PUBLIC COMMENT

Commissioner Doug Fuller asked the Managing Director to confirm with the Drain Office what their response is on Mr. Burt Day’s flooding issue.

CONSENT AGENDA

The items approved on the Consent Agenda are as follows:

RC20-022 B. Fuller moved, R. Green seconded the approval of the Consent Agenda for January 21, 2020 as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2020 Local Matching Program

RC20-023 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board hereby approves the 2020 Local Matching Program. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2020 Season’s Requirements for Liquid Asphaltic Materials – Bids

RC20-024 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board hereby accepts the bid for 2020 seasonal requirements of liquid asphalt as submitted by Asphalt Materials, Inc., 940 N. Wynn Road, Oregon, OH 43616. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2020 Season's Requirements for Slag – Bids

RC20-025 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Operations, and the concurrence of the Managing Director, the Board accepts the bid for 2020 seasonal requirements of slag as submitted by Edward C. Levy, 8800 Dix Avenue, Detroit, MI 48209. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Ann Arbor-Saline Road at Oak Valley Drive Intersection Improvements – Pittsfield Township Agreement

RC20-026 B. Fuller moved, R. Green seconded that upon the recommendation of the County Highway Engineer/ Director of Engineering, and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the Ann Arbor-Saline Road at Oak Valley Drive Intersection Improvements Agreement with Pittsfield Charter Township. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2020 Preventative Maintenance Program Phase 1 – MDOT Contract No. 19-5605

RC20-027 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the MDOT Contract No. 19-5605 for the 2020 Preventative Maintenance Program Phase 1. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

2020 Preventative Maintenance Program Phase 2 – MDOT Contract No. 19-5639

RC20-028 B. Fuller moved, R. Green seconded that upon the recommendation of the Director of Engineering/County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair and Managing Director to sign the MDOT Contract No. 19-5639 for the 2020 Preventative Maintenance Program Phase 2. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

North Territorial Road at Pontiac Trail – Preliminary Engineering Services

RC20-029 B. Fuller moved, R. Green seconded that upon the recommendation of the County Highway Engineer/Director of Engineering and the concurrence of the Managing Director, the Board hereby authorizes the Managing Director to sign a purchase order with Fishbeck for the preliminary engineering of the North Territorial Road at Pontiac Trail intersection improvement project in Sections 30 & 31 of Salem Township, at a cost not to exceed \$132,000.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

Payroll & Bills for January 8, 2020

RC20-030 B. Fuller moved, R. Green seconded the Board hereby approves Voucher 10384 totaling \$294,299.71 for payroll of January 8, 2020, and Voucher 10385 totaling \$889,695.65 in payment of bills for January 8, 2020. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

ACTION ITEMS

County Road Association (CRA) Board of Directors Ballot – 2020

RC20-031 B. Fuller moved, R. Green seconded the Board hereby votes for John M. Hunt, Huron County, to serve on the CRA Board of Directors. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

REPORTS

COUNTY COMMISSIONER'S REPORTS

County Commission Sue Shink stated she is pleased to be the new County Commissioner Liaison.

Willis Road & Rawsonville Road

County Commissioner Ruth Ann Jamnick asked when the Road Commission would be paving the south side of Willis Road near Rawsonville Road. Jim Harmon, Director of Operations, responded that temporary repairs were performed on the northwest corner of Willis Road and Rawsonville Road. Paving of Willis Road to Rawsonville Road is in the 2020 millage program which will include this intersection.

ROAD COMMISSIONER REPORTS**Commissioner Barb Fuller attended the following meetings:****1/8 Southwest Council of Governments Meeting:**

- Freedom & Manchester Townships are receiving complaints about problems with Air B&B short term rental occupants not being good neighbors. Ordinances are being considered to regulate short term rentals.
- A meeting will be called by the Manchester Township Fire Chief to discuss the pros and cons of establishing a fire authority.
- Manchester Village is exploring cityhood. A survey of the village has been submitted to the State Boundary Commission.
- Manchester Township Supervisor DeRossett suggested considering consolidation of the village and township as an alternative to Manchester cityhood.
- The next Southwest County of Governments meeting is April 7th at Manchester Village. Meetings will be held quarterly thereafter if there is interest.
- Parr Road Campground is proceeding on the northeast corner of the Village.
- M-52 Gravel was bought by Farmer's Gravel

1/14 Parks & Recreation Meeting:

- Winter Fun Fest will be held January 25th thru February 22nd
- There will be a modest fee increase for Pierce Lake Golfing
- Parks & Recreation is looking at equipment upgrades at the Mary Lou Murray Rec Center
- An Investment Policy has been proposed by the County Treasurer for the Natural Areas Stewardship Fund.
- Ypsilanti Township and the Ann Arbor YMCA are in discussions about the East Side Recreation Center
- Parks & Recreation supported 2019 Summer Youth Programs with grant dollars. The programming was locally designed and managed by Ypsilanti City, Saline and Manchester.

1/16 Board of Commissioners Roads Funding Sub-Committee

- Townships have expressed objection to the 20% carve out for non-motorized projects
- A desire was noted for inclusion of benefits to rural communities as part of the RTA

- 1/20 Attended the Martin Luther King Day Program at the New Hope Baptist Church in Ann Arbor
- 1/21 Was present for the January 21st Chat with the Road Commission Session from 11:45a.m. to 12:45p.m.

Commissioner Rod Green:

Commissioner Rod Green attended the Roads Funding Sub-Committee meeting. The funding language for the road millage ballot was approved. Commissioner Green will attend the SEMCOG meeting this Friday.

Commissioner Doug Fuller:

- Commissioner Doug Fuller introduced County Commissioner Sue Shink as the new WCRC Liaison.
- Commissioner Fuller attended the Martin Luther King Day Program on January 20th.

MANAGING DIRECTOR'S REPORT

Sheryl Siddall, Managing Director

- The Roads Funding Sub-Committee Meeting was held on January 16th and was well attended. Staff is working with Lisa Moutinho from the County on developing information that will be presented to the BOC in February.
- Sheryl Siddall and Matt MacDonell met with Mandy Grewal, Pittsfield Township Supervisor, for discussion on rehabilitation of the State Road corridor.
- Staff is working closely with Ypsilanti Township on the US-12 project. Staff will continue meeting with Ypsilanti Township on this project to keep this project moving forward.

FINANCE & IT REPORT

Dan Ackerman, Director of Finance & IT

Finance Report

- The Finance Department is preparing for the upcoming annual audit.
- The Finance Department has distributed all W2 forms and is working on other tax forms.

IT Report

- IT will be providing training to staff on the new conference room technology.
- IT is looking to replace the backup server at the Southeast Service Center.

OPERATIONS REPORT

Jim Harmon, Director of Operations

- Jim provided a review of snow plowing services over the weekend. There was a lot of equipment breakdowns due to frozen road conditions. There was 30-32 hours of overtime this past weekend with the winter storm event. The night patrol crew was also on duty Friday and Saturday evening. There was over 2,000 tons of salt applied to the roads over the weekend.
- We have taken delivery and deployment of the new Gradeall and new equipment for the Manchester yard.
- District 6 Foreman received the new ¾ ton heavy duty pickup.
- The new Vector will be delivered on Thursday.
- Lyon Mechanical is performing the work to insulate the cold storage barns including a new water line and gas line at the Chelsea and Manchester Yards.
- Culverts – we are taking delivery of the Marion Road culvert and both Moon Road culverts. Marion Road construction will begin on Monday then crews will move to the Moon Road Culverts and will then move to the Lehman Road culvert.

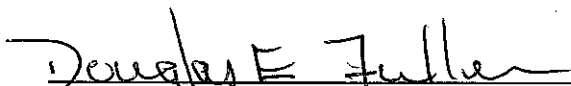
ENGINEERING REPORT

Matt MacDonell, Director of Engineering

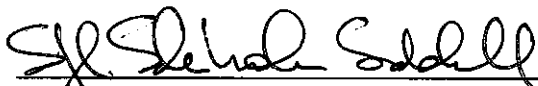
- Matt acknowledged receipt of the CMAQ Award and commented that staff has become very effective at going through the grant application process.
- Cavanaugh Lake Road Culvert Update – this is an MDOT project, the Road Commission is under contract through the State. Matt stated that this culvert is located within the railroad right of way and we are waiting on the railroad to issue permits. The contract completion date is April 1, 2020.
- Matt provided an update on the Border to Border Trail project.

ADJOURNMENT

RC20-032 R. Green moved, B. Fuller seconded to adjourn the January 21, 2020 meeting at 2:15 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



Douglas E. Fuller, Chair



Sheryl Soderholm Siddall, Deputy Clerk
Minutes Approved: CER